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| **United Nations Children’s Fund**Terms of Reference (TOR) for Internship in Partnerships |
| **Name of Section:** Public and Private Partnerships, Eastern and Southern Africa Regional Office  **Duration of Internship:** TBD  **Duty Station**: Nairobi, Kenya  **Supervisor:** Jelena Jovanovic, Senior Regional Advisor Partnerships |
| **Organization Mission and Objectives:**  UNICEF is mandated by the United Nations General Assembly to advocate for the protection of children's rights, to help meet their basic needs and to expand their opportunities to reach their full potential. Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone. And we never give up. |
| **Purpose of Assignment:**  This internship offers a chance to strengthen your skills in donor engagement and resource mobilization as part of UNICEF’s Public and Private Partnerships (PPP) team in the Eastern and Southern Africa Regional Office.  Fundraising is what makes UNICEF’s support for children possible, and it is central to our impact around the world. In this role, you will support the partnerships and technical team working on a major KOICA-funded climate resilience project in Comoros and Zimbabwe. You will also help create clear, engaging materials that showcase the results of UNICEF’s work with key public and private donors, working closely with colleagues at the country, regional, and global level.  Recognizing and highlighting donor contributions is an increasingly important part of managing partnerships -- both for private donors and for public donors whose funding comes from taxpayers. By showing the real difference these contributions make in the lives of vulnerable children across the region, UNICEF can demonstrate the value of continued support, which will be especially important in 2026 as resources for vulnerable communities in Eastern and Southern Africa may decline.  **Task Description:**  Under the direct supervision of the Senior Regional Advisor for Partnerships, the intern will undertake the following tasks:   * Contribute to the development of project documents, concept notes, and funding proposals. * Drive the creation of knowledge products, infographics, and communication materials. * Co-develop and design training materials for staff and implementing partners. * Support UNICEF in documenting results, lessons learned, and promising practices from a high-profile KOICA-funded climate project. * Participate as a member of the regional team organizing national consultations, capacity-building workshops, and cross-regional learning events for UNICEF teams in Zimbabwe and Comoros. * Develop visibility materials on climate project achievements, including articles, social media posts, reports, and other public communications documents.   **Remuneration:**   * The internship allowance and travel costs will be covered by Seoul National University, Republic of Korea.   **Minimum Qualifications Required:**   * Enrolled in an undergraduate or graduate degree programme in Political Science, International Development, Literature or a related field.   **Knowledge/Expertise/Skills Required:**   * Experience in international development, non-profits, or journalism is an advantage. * Excellent written and verbal communication skills. * Strong teamwork, coordination, and organizational skills. * Fluency in English is required. |
| **Prepared by:**  Public and Private Partnerships Team, Eastern and Southern Africa Regional Office |
| **Reviewed by:**  Flavia Mi, Regional Advisor Partnerships OiC, ESARO |
| **Approved by:** |